

## The 4<sup>th</sup> Utility Cookie Policy (T4U)

To ensure all features on our website work properly, your computer, tablet or mobile needs to accept cookies. Our cookies do not store your personal information, but provide us with anonymous information about use of the website and help us to recognise you so we can offer you services more relevant to you.

Cookies will automatically be placed on your computer, tablet or mobile web browser when you visit a T4U site and your use of our website services signifies your consent to our policy.

We also work with select partners that provide content for our website who will have their own cookie policies. You can choose to manage or disable cookies anytime through your browser settings, but if you do some parts of the site may not work properly.

You can choose to manage or disable cookies anytime through your browser settings, however, if you do some parts of our site may not work properly.

Below are instructions on how to check whether cookies are enabled on your browser.

How to check cookies are enabled for PCs using Microsoft Internet Explorer 7.0, 8.0:

1. Click on 'Tools' at the top of your browser window and select 'Internet options', then click on the 'Privacy' tab ?
2. Ensure that your Privacy level is set to Medium or below, which will enable cookies in your browser ?
3. Settings above Medium will disable cookies ?

Google Chrome:

1. Click on 'Tools' at the top of your browser window and select Options ?
2. Click the 'Under the Hood' tab, locate the 'Privacy' section, and select the 'Content settings' ?button ?
3. Now select 'Allow local data to be set' ?

Mozilla Firefox:

1. Click on 'Tools' at the top of your browser window and select Options ?
2. Then select the Privacy icon ?
3. Click on Cookies, then select 'allow sites to set cookies' ?

Safari:

1. Click on the Cog icon at the top of your browser window and select the 'Preferences' option ?
2. Click on 'Security', check the option that says 'Block third-party and advertising cookies' ?
3. Click 'Save' ?

How to check cookies are enabled for Macs running Microsoft Internet Explorer on OSX:

1. Click on 'Explorer' at the top of your browser window and select 'Preferences' options ?
2. Scroll down until you see 'Cookies' under Receiving Files ?
3. Select the 'Never Ask' option Safari on OSX
4. Click on 'Safari' at the top of your browser window and select the 'Preferences' option ?
5. Click on 'Security' then 'Accept cookies' ?
6. Select the 'Only from site you navigate to' ?

Google Chrome:

1. On your computer, open Chrome.
2. At the top right, click More > Settings.
3. At the bottom, click Advanced.
4. Under "Privacy and security," click Site settings.
5. Click Cookies.
6. From here, you can: Turn on cookies: Next to "Blocked," turn on the switch. Turn off cookies: Turn off Allow sites to save and read cookie data

#### Mozilla on Mac OSX:

1. Click on 'Mozilla' at the top of your browser window and select the 'Preferences' option ?
2. Scroll down until you see cookies under 'Privacy & Security' ?
3. Select 'Enable cookies for the originating web site only' ?
4. Click on 'Menu' at the top of your browser window and select 'Settings' ?
5. Then select 'Preferences', select the 'Advanced' tab ?
6. Then select 'Accept cookies' option ?